

<b>Applicant's Name:</b>		<b>ASET ID:</b>	
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**JOB DESCRIPTION**

*This template is for use in an ASET C.Tech. or C.E.T. application; a sample job description is located on the next page.*

<b>Employer's Name:</b>		<b>Duration of Employment:</b>	
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<b>Position/Title:</b>	
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**Duties and Responsibilities:** (Be descriptive of your duties and responsibilities for this position; they should reflect the activities listed under the [technician \(C.Tech.\)](#) or [technologist \(C.E.T.\)](#) as well, this job description supports the content within the competency summary.)

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<b>Supervisor's Name:</b> (Please Type)		<b>Date:</b>	
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<b>Supervisor's Signature</b>	
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## Sample Job Description

### Notes to Applicant:

- It is necessary to provide a sufficient level of detail about a position's specific technical tasks performed by the applicant including duties and responsibilities, as the job descriptions also support the content within the applicant's competency summary. The job details should reflect the activities that are listed under the definition of [technician \(C.Tech.\) or technologist \(C.E.T.\)](#).
  - ASET accepts job descriptions in other formats that include the applicant's name, title/position, employer's name, duration of employment, and detailed listing of the applicant's technical tasks, duties, and responsibilities including a supervisor signature. A letter of reference nor an employment confirmation letter is accepted in place of a detailed job description.
  - Applicants with multiple positions must submit additional job description(s) if they are using a combination of current/previous positions to demonstrate the work minimum experience requirement **or** the applicant uses more than one position within the examples provided in the competency summary.
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### JOB DESCRIPTION

**Company Name:** Alberta Infrastructure and Transportation

**Employee Name:** Jane Doe

**Position Title:** Civil Engineering Technologist

**Duration of Employment:** January 2014 to Present

### Duties and Responsibilities:

- Provide construction inspection and quality control/assurance testing for various civil engineering projects
- Conduct field compaction testing of soils
- Carry out laboratory testing on soils, concrete and asphalt
- Carry out field concrete testing as per CSA requirements
- Conduct pile construction monitoring for driven steel and cast-in-place concrete piles
- Provide quality assurance testing for Alberta Infrastructure and Transportation projects
- Liaise with project engineers and site representatives

**Supervisor's Name (Printed):**

**Supervisor's Signature:**

**Date of Signature:**